



## Registering School Teams

### A. Creating your School Team

1. Go to [www.milesformusic.org](http://www.milesformusic.org), and select Contact Us from the toolbar.
2. Click School Registration from the drop-down menu.
3. Enter your school information and click submit.

## Congratulations, you have set up your group!

### B. Collecting entry forms

If you will be using paper forms to register your group, collect all completed entry forms for each of your participating students. **Be sure that a parent/guardian has signed each form. This is very important; otherwise, your student will not be able to participate.**

Collect \$15 for each 1 Miler entry and \$30 for each 5K entry. Have checks made out to: Miles for Music.

Send the forms and money all together in one packet to:

Miles for Music  
27 Oak Hills Road  
Edison, NJ 08820

Be sure that your name and your school/team name is on the envelope. **\*All paper forms must be postmarked by Friday, March 11<sup>th</sup>.**

After we have received your packet and entered the information, we will send you a confirmation via email.

If you have last minute student additions, bring their entry forms and money, along with their assigned school/team name – on race day to the registration area.

If students want to enter online, direct them to [www.milesformusic.com](http://www.milesformusic.com) where their parents can register and pay with a credit card. Make sure to provide the student with the school/team name so they can register as a part of your group. **\*Online Entries must be completed by Friday, March 18<sup>th</sup>.**

If you have students who have questions about their registrations, please email the Miles for Music crew at [events@milesformusic.org](mailto:events@milesformusic.org) so we can resolve the problem.

### **C. Race Day!**

You have two options for race day race bib/number pickup:

A - Teacher picks up the school/team race numbers/bib and distributes to your students:

In this case, plan to arrive at Johnson Park in Highland Park, NJ by 11:00am on Sunday, March 20, 2016 to pick up your school/team bibs, so you have plenty of time to pick them up and distribute them to your students.

B – Parent or students pick up their individual race number/bib:

In this case, each parent/student will visit our registration table to pick up their own race number/bib.

In either instance, have your students arrive in the festival area by 11:45 to 12:15 pm where we will have pre-event activities. The Festival Area will be located in Grove 2, by the Johnson Park Zoo (located at the juncture of River Road, Violet Drive and Johnson Park Drive), Kids, parents, teachers and race officials will move from there to the Start Line together. You can distribute bibs there.

Remain in the festival area until the announcer says it's time to go to the Start Line, around 12:15pm. Volunteers will help everyone file out of the staging area in an orderly manner.

By 12:25pm, everyone should be at the Start Line. Teachers and parents are welcome to run/walk with their kids as long as they are registered and have a runner's bib/number. Adults on the course MUST wear a bib.

At the sound of the horn at 12:30pm, the kids (and accompanying adults) run/walk the course around Johnson Park.

Kids receive a space blanket and water after they cross the finish line.

From there, kids meet up with family and friends and proceed to the Victory Recovery Area to pick up their finisher medal and goody bag, eat yummy treats and have fun!

Make sure kids hold onto their bib. They will need their bib to pick up their finisher certificate and goodies in the Victory Recovery Area.